

February 13, 2014
Central LA Human Service District Meeting
Office of Public Health Conference Room, Alexandria, LA

Members Present:

Egan Jones	Greg Walker	Roseada Mayeux
Bob Westmoreland	Harry Foster	Sharon Pugh
Clarence Hymon	James Sprinkle	Sondra Redmon
Edwina Ricks	Ron Carr	Tommy Davis

Guests:

Bart Liles	Karin Shrader	Russell Semon
Becky Craig	Kathy Pflipsen	Victor Dennis
Don Pledger	Leola Joshua	
Ingrid Cannella	Lizz White	

I. Call to Order

The meeting was called to order at 5:30 pm by Chair James Sprinkle.

**II. Read and Approve February Meeting Agenda
Solicit Public Comment Requests**

A copy was provided to all in attendance. James read aloud the agenda for the board meeting. The public was asked to fill out Public Comment Form and turn in to Crystal for response. No discussion or comments were received at this time. James then asked for a motion to accept the February, 2014 agenda. Roseada motioned to accept the board meeting agenda with a second motion by Clarence. Jim asked for any comments from the board and public. No comments received. All board members were in favor and none opposed. Motion carried.

III. Consent Agenda

January Board Minutes

James confirmed that all board members had received the January, 2104 minutes via email, reviewed them. James then asked for a motion to accept the Consent Agenda. Ron motioned first to accept the board meeting agenda with a second motion by Edwina. Jim asked for any comments from the board and public. All board members were in favor and none opposed. Motion carried.

IV. ED Report

Presentations were made members of the EMT:

1. Karin Shrader, CFO – detailed Financial Report (2-handouts)
2. Ingrid Cannella, Compliance Officer – extensive Power Point presentation on quarterly review findings.
3. Becky Craig, BH Deputy Director – numbers of employees, clients, appointments, etc.
4. Bart Liles, Funding and Development Officer – update on meetings with organizations interested in expanding their services in the District.

V. Policy Reviews/Special Orders

1. Executive Limits

a. Financial Condition and Activities

Egan presented and read his Executive Limit report and allowed for discussion. A copy of the report was provided to the board members. James asked board members to complete the Executive Limits Evaluation form and forward to him for review. One evaluation form comment stated as far as in compliance, yes. But maybe in the future, the verbiage should be reviewed. Jim asked for a motion to accept Egan's report. A motion to accept the Egan's report on Financial Conditions and Activities was made by Clarence and seconded by Ron. Jim asked for any comments from the board and public. None were submitted and none opposed. Motion carried

b. Corresponding procedure: Non-Appropriated Funds procedure and Form

Egan verbally stated that at this time, no changes in the Non-Appropriated Funds procedure and Form is warranted. Jim asked for a motion to accept the Non-Appropriated Funds procedure and Form as presented. Roseada made the first motion with Edwina making the second motion. Jim asked the board members and public for any comments. None were submitted and none opposed. Motion carried.

VI. Board Business

1. Questions/Suggestions/Specific Reports as requested by board members report

A handout was provided to board members of all questions/suggestions submitted by board members. This list was reviewed with Egan commenting that most were addressed during the EMT presentation and others will be address at the Retreat and in the near future.

2. Member's Term Wishes Sent to Governor's Office

Per board calendar, governor appointment positions are to be reviewed this month. But all current governor appointees are current and do not need to be reappointed at this time.

3. Annual Bylaws review

Per board calendar, the board bylaws were reviewed. Board members were asked last month to take a copy home to review (as well as a copy of emailed) and be prepared to renew with no changes or discuss changes. Jim asked the board if anyone had any changes that needed to be addressed. None were received. Jim asked if there was a motion to accept the bylaws with no changes. The first motion was made by Roseada and the second motion was made by Clarence. Jim asked if there was any discussion from the board or public. None were received and none opposed. Motion carried.

4. Phase III Work Plan to be reviewed

As suggested by the consultants from the December meeting, the Phase III work plan will be reviewed by a work group. Jim assigned Greg, Roseada, Egan and himself to the work group. They will meet to review the packet and the results will be presented during the "board meeting" time of the Retreat in March. Once the board agrees and votes that they are ready for the Phase III Assessment, a letter will be sent requesting the review.

5. Board Development/Training Topic

Managed Care: What are the implications for our District? Speaker: Don Pledger, Magellan

Due to the length of the presentations of the EMT, Don Pledger agreed to return in April if the board so chooses. Jim asked the board if there was motion to table the training topic until April. Ron made the first motion with Edwina making the second motion. There was no discussion, none opposed and motion carried.

6. ED Performance Evaluation update

Jim gave an update on the ED Performance Evaluation timeline:

1. Comments from board members were collected at January meeting.
2. Evaluation committee met Thursday, 2/13/14, to review the comments, etc.
3. Evaluation committee met with Lizz White, HR Director 2/13/14, for consultation and additional information.
4. Shared report with ED on Thursday, 2/13/14 also.
5. Reports and materials will be emailed to the Board Members by 2/27/14.
6. The board will meet in Executive Session during “Board Meeting” time of Retreat to review findings as a whole board; after discussion, move to Open Meeting to accept report as presented or amended.
7. Complete written report regarding Board’s decision, attach all materials, provide to HR Director.

VII. Questions/Comments As Solicited

None Submitted.

VIII. Announcements

1. Board Retreat will be March 13th; 9 am – 4 pm. (includes board meeting) at Rapides Foundation, Classroom C, second floor; morning and afternoon snacks and lunch provided.
2. CLHSD Public Forum on Addictive Disorders will be held Wednesday, 2/19 at Kees Park, 9 am – 11 am. There will be a light breakfast starting at 8am.
3. Rusty Semon, DHH/OBH liaison, is retiring at the end of this month.

IX. Adjournment

Jim asked for a motion to adjourn the meeting. A motion was made by Ron and seconded by Clarence. Motion carried. Meeting was adjourned at 7:37pm.